



PRODUCTION SCHEDULE

DATE	TASK	COMMENT
		Lead person for each task: GS - Georgina Sowerby JL - Jon Lee BW - Bryan Woltjen JS - Justine Schneider DL - David Lane SW - Simon Weller JVDB - Jo-Anna Van Den Bosch
PRE-ACTIVITY ORGANISATIONAL TASKS		
Autumn 2014	<ul style="list-style-type: none"> • Project developed for R&D at Ovalhouse Theatre & The Albany • Concept developed in company post-activity evaluation meetings • Rights to novel purchased 	complete
Throughout 2015	<ul style="list-style-type: none"> • Project partners developed: Biomedical experts, MHOA plus Albany Deptford. • In kind script and design work plus character development. In-kind work from company. • 'Twigs' Children's book written and illustrated (Based on story character) • Large-scale site search including negotiating with NHS England - unsuccessful outcomes. 	complete
Winter 2015	Tent idea developed and researched	complete
Mon 4th Jan 2016	Venue visit to Woolwich Arsenal Site with Tracey Sage (Greenwich Festival) and Fiona Stones (Royal Greenwich Council)	complete
Mon 4th Jan	Venue discussion with Nottingham Lakeside Arts Site - Shona Powell and Sharon Scaniglia	complete
Tues 5th Jan	Mentor Initial meeting with new company mentor - Tim Supple	complete
Wed 6th Jan	Advice discussions RE: Tent from - Kneehigh / Footsbarn / Paines Plough	complete
Wed 6th Jan	Producer meeting to discuss: access, budget, evaluation strategies, funding	complete
Mon 11th Jan - Wed 24th Feb	Funding applications for ACE/RVH/Unity/Wellcome	complete



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Mon 8th Feb	Press meeting with Prospero Arts to discuss: Press strategy Media strategy	complete
Mon 15th Feb	Marketing strategy meeting with Joanna Down	complete
Tues 16th Feb	Production manager / designer meeting	complete
Mon 22nd Feb	MHOA Workshop Planning meeting with Jo Van Den Bosch	complete
Tues 23rd Feb	Mentor 2nd meeting with company mentor - Tim Supple Audience Development Plan feedback from Tom Hamson	complete
Wed 25th Feb	Submit ACE Funding Application	complete
Fri 26th Feb	Submit Unity & RVHF Funding Applications	complete
Mon 29th Feb	Dirty Market mail-out: Project update Launch of Crowd Funding Campaign	JL
Fri 4th March	Submit Wellcome Funding Application	complete
Wed 20th April - Sun 24th April	Visit to Footsbarn - Tutorials on tent	JL & BW
Mon 2nd May - Sat 21st May	Script work and Artistic Planning	JL & GS
Tues 10th May	Lighting Design meeting	JL & BW
Wed 11th May	Music meeting with Nick Rye and Rebecca Thorn	GS & JL
Mon 23rd May - Sat 28th May	Performer preparation meetings with new cast and update meetings with existing cast members	JL & GS
Mon 30th May - Fri 10th June	MHOA Observation - GS to start attending Jo Van Den Bosch sessions with inpatients / outpatients over 2 week period	JVDB & GS
Wed 8th June	Production Meeting Finalised Design Finalised Puppet design Finalised scenic design Mentor 3rd meeting with company mentor - Tim Supple	GS, BW & JL
Fri 10th June	MHOA Observation - Debrief evaluation session with Jo Van Den Bosch MHOA Dirty Market mail-out	GS & JVDB JL



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ACTIVITY PRODUCTION SCHEDULE		
Mon 13th June - Sat 16th June	Press and Marketing Meeting: <ul style="list-style-type: none"> Finalise Press Release Begin Media releases RE: Tent and MHOA Material acquisitions for Puppets and Scenic Art Pick up circus tent Begin Puppet build & Begin Scenic Art build	GS & JL BW BW
Tues 14th June	MHOA collaboration begins with Prof. Justine Schneider, co-directors, acting company and Including elderly documenter artist 1st MHOA workshop AM / Company development of material PM	GS & JL JS & GS
Wed 15th June	Production Meeting Set acquisitions	JL, BW & GS BW
Thurs 16th June	2nd MHOA workshop AM / Company development of material PM with Prof. Justine Schneider, co-director, acting company and Including elderly documenter artist Evaluation session of 1st week of MHOA collaboration	JS & GS
Fri 17th June - Sat 18th June	Set up of the Performance Tent in Woking rehearsal site	BW & JL
Mon 20th June - Sat 25th June	Set build on the Woking rehearsal site Puppet build & Scenic art construction Script development - co-directors following MHOA workshops + company evaluation Documenter artist - start content creation for exhibition	JL BW GS SW
Mon 20th June	Press and Marketing Meeting: Finalise print designs.	JL & GS
Tues 21st June	3rd MHOA workshop AM / Company development of material PM with Prof. Justine Schneider, co-director, acting company and Including elderly documenter artist	JS & GS
Wed 22nd June	Production Meeting	GS, BW & JL
Thurs 23rd June	4th MHOA workshop session AM / Company development of material PM with Prof. Justine Schneider, co-director, acting company and Including elderly documenter artist	JS & GS
Fri 24th June	MHOA - Counselling / debrief session with Justine Schneider Evaluation of workshops by company Debrief and evaluation with elderly documenter artist	GS & JL



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Mon 27th June - Sat 2nd July	Full Company Rehearsals in tent on Woking site	GS & JL
Wed 29th June	Dramaturg to visit rehearsal	DL
Mon 4th July - Wed 6th July	Full Company Rehearsals in tent on Woking site	GS & JL
Mon 4th July	Press and Marketing Meeting Production Meeting	JL JL & BW
Wed 6th July	Dramaturg to visit rehearsal Mentor 4th meeting with company mentor - Tim Supple	DL
Thur 7th July - Sat 9th July	Strike Woking site and pack vans for move to Greenwich Full Company rehearsal in London studio	BW GS & JL
Mon 11th July - Wed 13th July	Build on Greenwich site Full Company Rehearsal in London studio	BW GS & JL
Wed 13th July	Production Meeting	Bw & JL
Thurs 14th July - Sat 16th July	Technical rehearsals on Greenwich site Full Company Technical rehearsals on Greenwich site	GS, BW & JL
Friday 15th July	Installation of documenter's exhibition in on-site bar area Dirty Market mail-out	SW JL
Mon 18th July	Dress Rehearsal in Greenwich site	GS, BW & JL
Tue 19th July - Sat 23th July	Performance Week ONE Greenwich site	GS & JL
Sat 23th July	Rough Classics Creativity Workshop	GS & JL
Mon 25th July - Sat 30th July	Performance Week TWO Greenwich site	GS & JL
Wed 27th July	Post-show discussion with Prof Justine Schneider & 3 other guests	GS
Sat 30th July	Rough Classics Creativity Workshop	GS & JL
Mon 1st Aug - Sat 6th Aug	Performance Week THREE Greenwich site	GS & JL
Sat 6th Aug	Rough Classics Creativity Workshop	GS & JL
Mon 8th Aug - Wed 10th Aug	Strike Greenwich site / exhibition Tent and set stored on Woking site	BW & JL



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Mon 15th Aug	Documentation (Evaluation) start edit on show video	JL
Fri 16th Sept	Travel to Nottingham Site: tent / set / exhibition	JL
Sat 17th Sept - Mon 19th Sept	Build Nottingham site	BW & JL
Mon 19th Sept	Technical and Dress Rehearsal in Nottingham	GS, BW & JL
Tue 20th Sept - Thurs 22nd Sept	Performance Week FOUR Nottingham site (2 x performance a day)	GS & JL
Fri 23rd Sept - Sat 34th Sept	Strike Nottingham site	JL
Mon 26th Sept - Tue 28th Sept	In Kind Equipment Returns Tent, set and flooring into storage Exhibition Return	BW & JL
Fri 30th Sept	Company Debrief: Final assessment of audience exit questionnaires Evaluation of process Verbal discussion	GS & JL
Mon 3rd Oct - Fri 7th Oct	Written Evaluation Report on HT for ACE / Wellcome / Unity / Royal Victoria Hall Crowd funding gifts sent Post final DM update mail	GS & JL